Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.

Click **Miscellaneous** hyperlink.
Enter **Case Number**
Click **Next.**
Select **Reaffirmation Agreement Cover Sheet,** click **Next**.
Select the **Party**. If not listed, click **Add/Create New Party**

Note: If it is your first time docketing on a case the following message will display:

"The following attorney/party associations do not exist for this case.

Please check which associations should be created for this case."

Place a check mark in the box to establish the association.

Click **Next.**

Associate the pdf file of the **Reaffirmation Agreement Cover Sheet.**

Click **Next.**

Select the appropriate event (s) to which your event relates:
Click **Next.**
Edit the docket text if necessary.
Click **Next.**
Review final docket text.

Click **Next.**